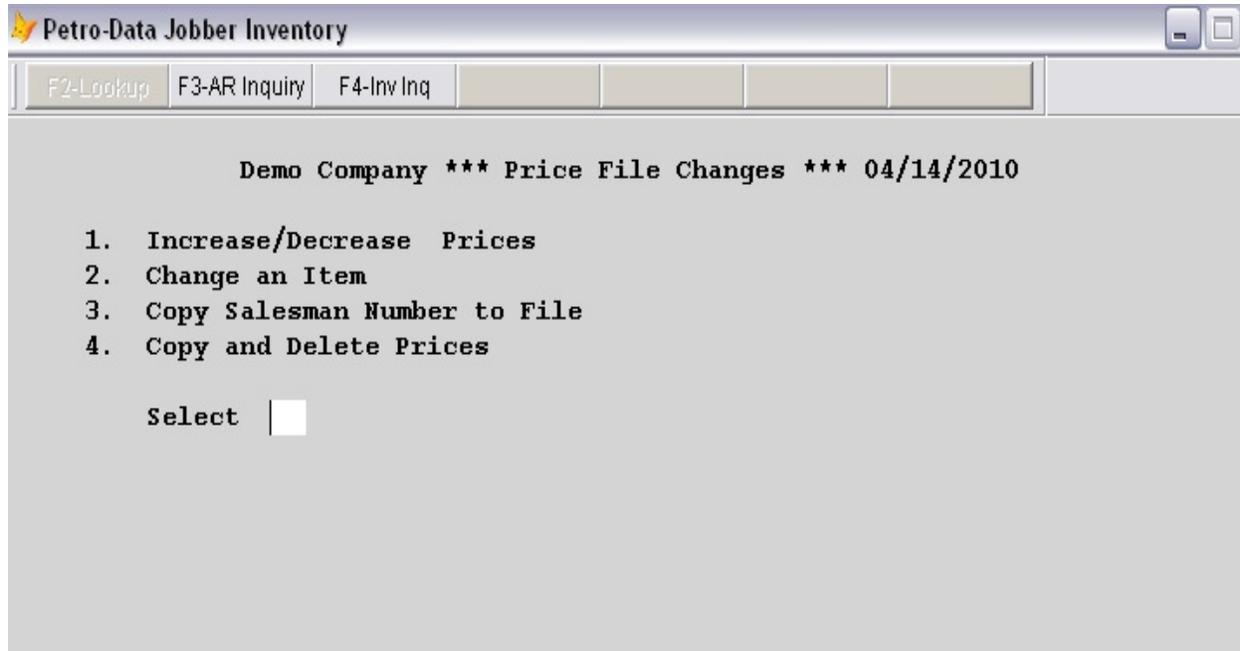


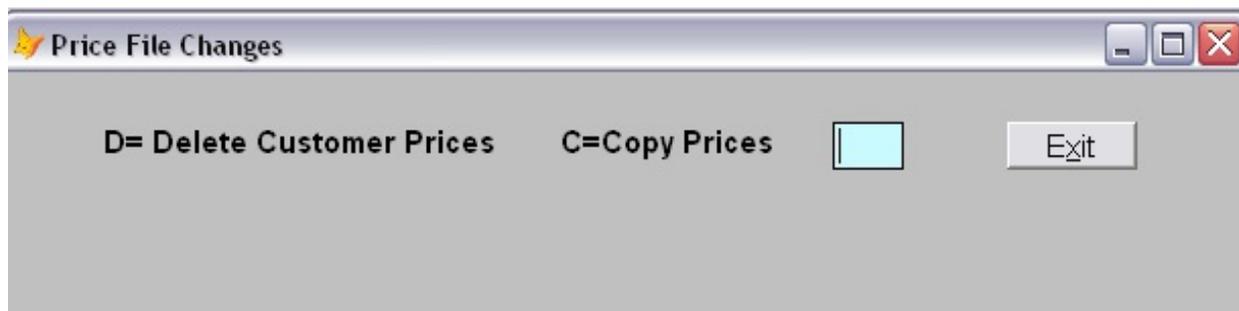
PETRO-DATA, INC.

**SPECIAL PRICE  
MASS PRICE FILE CHANGE**

**Menu Selection:** *Jobber Inventory > Master File Maintenance > Special Pricing File Maintenance > Mass Price File Changes > Copy and Delete Prices*



The following menu displays.

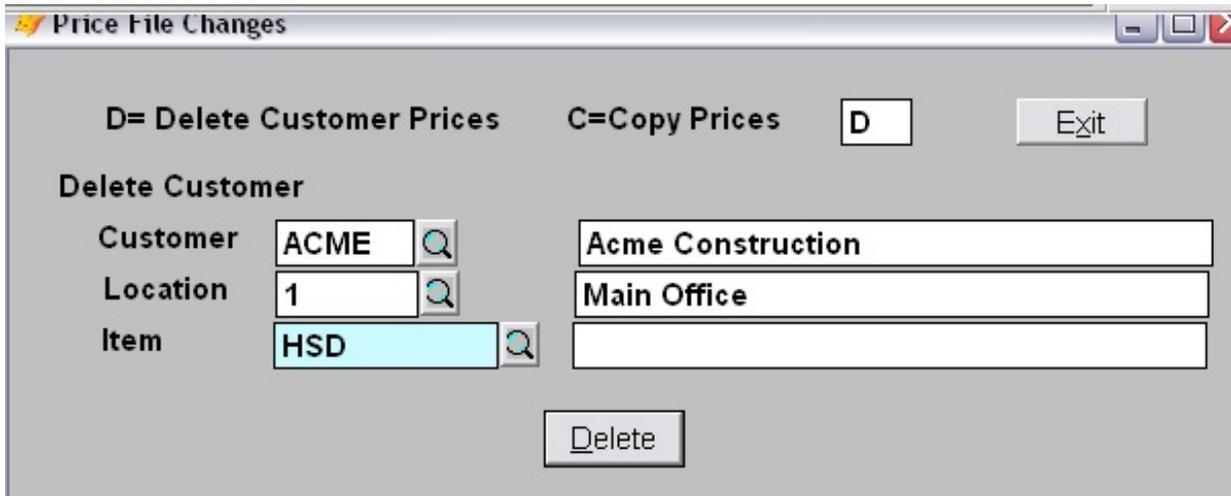


**D** = Delete Customer Prices. If the customer is no longer with you, this option allows you to delete all of the prices for all items or specific items for a customer at one time which saves time.

**C** = Copy Prices from one customer to another customer. The copy function currently copies prices from one customer to another customer which saves time.. The copy function does not copy to all customers at one time.

**Exit** = Close the Price File Change menu.

**DELETE CUSTOMER PRICES**



**Delete Customer** - Enter the number for the customer the prices will be deleted for.

**Location** - Enter the location number for the item in the inventory file maintenance or leave it blank for all Special price records setup for the customer.

**Item** - Enter the number for the item the Special price is set up for or leave it blank to delete all items that are set up for the customer in the Special price file.

**Delete** - Delete a specific record or all records for the customer selected.

**Exit** - Close Price File Change menu.

**COPY PRICES**

The screenshot shows a window titled "Price File Changes" with standard Windows window controls (minimize, maximize, close). The window contains the following elements:

- At the top, there are three buttons: "D= Delete Customer Prices", "C=Copy Prices" (with a small "C" button next to it), and "Exit".
- Below these is the section "Copy from Custorr" (note the typo).
- Under "Copy from Custorr", there are three rows of input fields:
  - Customer: A text box containing "ACME" with a search icon to its right. To the right of this is a larger text box containing "Acme Construction".
  - Location: A text box containing "1" with a search icon to its right. To the right of this is a larger text box containing "Main Office".
  - Item: A text box containing "HSD" with a search icon to its right. To the right of this is a larger text box containing "DIESEL 2-OFF HWY-HIGH SULPHUR".
- Below this is the section "Copy to Customer".
- Under "Copy to Customer", there is one row of input fields:
  - Customer: A text box containing "BLUE" with a search icon to its right. To the right of this is a larger text box containing "Blue Farm".
- At the bottom center of the window is a button labeled "Copy".

**Copy from Customer** - Enter the number for the customer the prices will be duplicated from.

**Location** - Enter the location number for the item in the inventory file maintenance or leave it blank for all special price records setup for the customer the prices will be duplicated from.

**Item** - Enter the number for the item in the Special price file that will be used to duplicate the prices or leave it blank to duplicate all items that are setup for the customer the prices will duplicated from.

**Copy to Customer** - Enter the number for the customer the prices will be duplicated to. If the prices have to be duplicated to more than one customer continue the process until you have completed duplicating the prices to all customers.

**Exit** = Close Price File Change menu.